



Date: November 5, 2013

To: Thomas J. Bonfield, City Manager
Through: Keith Chadwell, Deputy City Manager
From: Mark Ahrendsen, Director of Transportation
Subject: Interlocal Agreement Reauthorizing the Durham Bicycle and Pedestrian Advisory Commission

Executive Summary

The Durham Board of County Commissioners and the Durham City Council established the Durham Bicycle and Pedestrian Advisory Commission (BPAC) through an Interlocal Agreement with an effective date of December 1, 2009. That Agreement is expiring and a new Interlocal Agreement needs to be approved.

Recommendation

The Administration recommends that the City Council authorize the City Manager to execute an Interlocal Cooperation Agreement with Durham County to reauthorize the Durham Bicycle and Pedestrian Advisory Commission.

Background

The proposed Agreement is attached. The Agreement has been reviewed by the City and County Attorneys and their comments have been incorporated. The term of the Agreement is from December 1, 2013 to November 30, 2017.

Issues/Analysis

The proposed Agreement includes the following changes from the previously adopted Agreement:

1. Modifies references as appropriate to reflect the creation of the City Transportation Department.
2. Updates references to City and County ethics documents.
3. Adds language to permit BPAC to make recommendations to the elected boards on member appointments.
4. Adds language to address compliance with the N. C. E-Verify law.

Alternatives

The City Council could recommend changes to the Agreement or recommend that the Agreement not be executed.

Financial Impacts

Section VI of the Agreement states that the City Manager will annually submit to the County Manager a request that the county fund a portion of the staff costs to support the Commission. Under this provision, since 2010 the county has been contributing an amount which represents 12.5 percent of the salary/fringe of the Bicycle and Pedestrian Coordinator position. The cost share is based on an estimate that the Coordinator spends about 25 percent of position time supporting the Commission, and that the county and city split this cost 50/50. The total annual cost (program and staff) for BPAC is about \$20,300. Staff cost is about \$20,200 and BPAC typically requests about \$100 from the City to provide breakfast items at the annual retreat.

SDBE Summary

Due to the nature of this item, an SDBE summary is not needed.

Attachments

Attachment 1 - Interlocal Cooperation Agreement to Reauthorize the Durham Bicycle and Pedestrian Advisory Commission.